

CCPC Planning Activity/Event Form

Name of Activity/Event: _____

Activity for: Children ____ Jr. High ____ Sr. High ____ Adult ____ All ____

Date(s): _____ Starting Time: _____ Ending Time: _____

Activity/Event Meeting place: _____

Description of activity/event: _____

Cost: _____

For information contact: _____ Phone: _____

Comments: _____

Special Requirements, such as food set-up, table set-up, stage set-up, other groups necessary to participate in the planning, etc. _____

Please submit this activity/event to the following:

_____ Caller (submit to church secretary on or before Monday)

_____ Sunday Bulletin (submit to church secretary on or before Wednesday)

_____ Newspaper (place in the "Outreach Session Box" two weeks in advance)

_____ Web Site Calendar (place in the "Outreach Session Box" anytime)

_____ Web Site (e-mail to CCPC webmaster at: webmaster@bowiend.org)

Event Form submitted by: _____ Phone: _____